

Minutes of the Capay Valley Fire Protection District Commissioners

Monday 8 May 2023

The regular meeting of the Capay Valley Fire Protection District Board of Commissioners was opened and called to order at 6:38 PM by: Board Chair, Judith Redmond

Board Members Present: Wyatt Cline, Dawnmarie Eason, Mark Burns, Caleb Sehnert, Judith Redmond

Absent:

Others Present: Pam Welsh

Chief/Dist. Secretary: Jesse Capitanio

Association Members:

Motion to approve the September regular meeting minutes:

Motion: Caleb Sehnert

Second: Wyatt Cline

Ayes: Wyatt, Dawnmarie, Caleb, Judith, Mark

Nays: None

Absent: None

Approved: Yes

Public Comment: None

Correspondence: None

Old Business:

1. Joint Operating Agreement (JOA) Update

- a. Personnel Policies: Mark has submitted some comments on the HR policies but there has been no update to the draft yet. Jesse to review. Any updates to be sent to Commissioners prior to review by counsel.

2. Benefit Assessment Tax Process

- a. The Board reviewed a sample budget and Jesse outlined the improvements to staffing, training, and apparatus replacement which would be possible if the assessment were successful.

Motion to approve the current service needs of \$475,312 and assessment value of \$131,514.00, with a single family equivalent unit of \$118.22 as represented on p.15 of the draft engineer report:

Motion: Mark Burns

Second: Wyatt Cline

Ayes: Wyatt, Dawnmarie, Caleb, Judith, Mark

Nays: None

Absent: None

Approved: Yes

- b. The Board reviewed a revised timeline for balloting which would allow a month or more for outreach prior to mailing of ballots, and allow the District to receive funding if successful within fiscal year 24.

Motion to proceed with revised ballot timeline with tabulation on August 14:

Motion: Mark Burns

Second: Wyatt Cline

Ayes: Wyatt, Dawnmarie, Caleb, Judith, Mark

Nays: None

Absent: None

Approved: Yes

Jesse to distribute tax rolls to commissioners to assist with outreach efforts. Planning begun for a community outreach meeting at the Grange hall, contacting local organizations, individual homeowner outreach, and informational materials.

3. Financial Sustainability/Prop 172

This topic was covered in the previous agenda item.

4. Update on Co. Rd #41 Capay Valley Exit Route

No new information

The board will keep this item on the agenda for review and updates at the next meeting.

5. CVERA update

Judith reports that Team Rubicon is coming May 25th – 30th. Jesse reports that CVERA held a training on assistance with large scale evacuation during a flood scenario.

The board will keep this item on the agenda for updates at the next meeting.

6. Septic Project

Still no timeline.

New Business:

1. **FY 24 Budget:** Jesse will begin work on FY 24 budget.
2. **Water Storage Upgrade Project:** Jesse is trying to get a fresh estimate from Jess Knolle and has purchased the new transfer pump.

Fire Chief's Report:

2023 application for Cal Fire Volunteer Fire Capacity grant has been submitted, focused on new PPE – should hear back in August.

Strike team supplies needed for W22

Radio install is almost complete, W22 is getting finished up at Radio Guys after warranty work at Hi-Tech.

Had a working interview with a candidate for the shared FF position – Curtis is going to hire him.

Also had a new recruit show up at the Station – she is in the preliminary process to become an Esparto volunteer as well.

Cal Fire will be back in residence in Brooks mid to late June

Wildland season has started, first grass fire of the year up in Rumsey last week. Burn permit season is back and the details are up on the department facebook page.

17 calls in April, mostly EMS

Firefighters' Association Report:

Association is awarding scholarships to McKenna Hall, Carlos Gaxiola, and Samantha Cisneros.

Other Agenda Items:

Discuss budget and review claims:

Jesse submitted the current claims and they were reviewed by the Board

Motion to Pay Submitted Claims

Motion: Mark Burns

Second: Caleb Sehnert

Ayes: Dawnmarie, Caleb, Wyatt, Mark, Judith

Nays: None

Absent: None

Approved: Yes

Motion to Close the Meeting:

TIME: 8:45 PM

Motion: Wyatt Cline

Second: Dawnmarie Eason

Ayes: Mark, Wyatt, Dawnmarie, Caleb, Judith

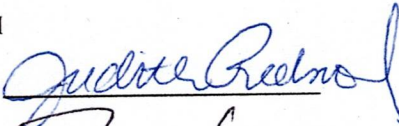
Nays: None

Absent: None

Approved: Yes

Meeting adjourned: 8:45 PM

Judith Redmond, Chairman



Jesse Capitanio, Secretary

