

## Minutes of the Capay Valley Fire Protection District Commissioners

Monday 10 January, 2022

The regular meeting of the Capay Valley Fire Protection District Board of Commissioners was opened and called to order at 6:29 PM by: Board Chair, Judith Redmond

**Board Members Present:** Judith Redmond, Mike McDonald, Mark Burns, Wyatt Cline, Dawnmarie Eason

**Absent:** None

**Others Present:**

**Chief:** Dan Garrison

**Secretary:** Jesse Capitanio

**Association Members:** Craig Hollis, Jesse Capitanio, arriving late were Susan Muller and Robert Hines

**Public Comment:** None

**Correspondence:** None

**Motion to approve the December 13, 2021 regular meeting minutes:**

**Motion:** Wyatt Cline

**Second:** Mark Burns

**Ayes:** Judith, Mike, Mark, Wyatt, Dawnmarie

**Nays:** None

**Approved:** YES

**Motion to approve the December 27, 2021 special meeting minutes:**

**Motion:** Mike McDonald

**Second:** Wyatt Cline

**Ayes:** Judith, Mike, Mark, Wyatt, Dawnmarie

**Nays:** None

**Approved:** YES

**Old Business:**

### 1. Update on Proposition 172 funding / Neighboring JOA Document

Wyatt attended a meeting on 1/5 regarding the application process for money to support the 2 and 5 year plan as well as how to deal with LAFCo recommendations. BAT Survey request for bids was sent out a second time due to no submissions previously.

Jesse reported on joint trainings scheduled with Esparto FPD including training for Company Officers, training on Wildland operations during campaign incidents, and a potential joint extrication class. Reported that CVFPD has access to two vehicles which could be used for the extrication class.

This board will continue to visit this item at the next CVFPD Board meeting to look at any new developments that may have occurred since the last update presented to this board.

## **2. Update on 2020 Co. Rd #41 Capay Valley Exit Route**

No news – Judith thinks we should request information. She will attend the Jan. 26<sup>th</sup> presentation from Supervisor Barajas at the Guinda Grange hall and may be able to ask about it then.

This board will continue to visit this County Road #41 Exit Route item at the next meeting to discuss updates, if any.

## **3. Updates on the formation of the Capay Valley Emergency Response Auxiliary (CVERA)**

Craig Hollis reports CVERA trained yesterday on flooding emergencies including maintenance of ditches and drainages, as well as general awareness of Indian Valley and Clear Lake potential for flooding the valley and existence of Emergency Action Plans for such events. Reports that CVERA assisted with today's structure fire. Mark would like to put more information about CVERA on District website, will contact Craig about it.

The board will keep this item on the agenda for review and updates at the next meeting.

## **4. Discussion on Reserve Program**

No update

The board will keep this item on the agenda for updates at the next meeting.

## **5. Proposal to create a shared Firefighter position between Esparto FPD and Capay Valley FPD**

Motion was made to accept the check from Yocha Dehe Wintun Nation in the amount of \$16,666 into our 2021-2022 (FY22) budget, and allocate to salaries and wages.

**Motion:** Mark Burns

**Second:** Dawnmarie

**Ayes:** Judith, Mike, Mark, Wyatt, Dawnmarie

**Nays:** None

**Approved:** Yes

## **6. COVID Protocols**

Judith spoke with County Council regarding a potential COVID vaccination mandate for the Fire Department and received a copy of the current County policy and an offer of assistance tailoring the language to Capay Valley Fire Protection District. County policy requires vaccination or a valid medical or religious exemption. Discussion followed as to whether such a policy would apply to CVERA due to their interaction with firefighters and public. The possibility of a voluntary vaccination with mandatory testing for non-vaccinated members was raised.

Mike made a motion to adopt the County policy with health and religious exemptions and limit it to the Fire Department only

**Motion:** Michael McDonald

**Second:** Dawnmarie Eason

**Ayes:** Judith, Mike, Dawnmarie

**Nays:** Mark, Wyatt

**Approved:** Yes



The County policy will need to be edited to apply to the Firefighters of Capay Valley Fire Department, Mike volunteers to work on this, Judith to assist. Question was raised as to whether or not this language applies to the shared firefighter position under the Joint Operations Agreement.

Mike moved to amend the previous motion and modify the policy to cover any employee, volunteer, or contractor serving as a first responder for Capay Valley Fire.

**Motion:** Michael McDonald

**Second:** Dawnmarie Eason

**Ayes:** Judith, Mike, Dawnmarie

**Nays:** Mark, Wyatt

**Approved:** Yes

### **New Business**

#### **1. Need for additional financial safeguards due to the combination of the Fire Chief /Secretary position**

Jesse participated in a discussion with the Board as to the potential for fraud stemming from the combination of these two positions. Submission of false claims was identified as a concern, but a comparison of the previous month's claims and the County DFS GL290 report would catch any payments not approved by the board. Jesse agreed to include the previous month's claims with Board materials in the future, and to cc the Board Chair on claim submission emails.

#### **Fire Chief's Report:**

Danny reports that the valley was pretty quiet until last night, we had a good holiday party. We were called for a structure fire at Tim Mueller's house at 00:10:00 and had all units on scene within 12.5 minutes. We called for water tenders and had 5 more on scene within 40 minutes. We had a good turnout, but the house was gone by the time we got there. We stuck 3 engines in the mud and had to pull them out with Brush 222. Getting supply established took time, hopefully the DWR grant goes through and we upgrade the booster pump at Station 22 - it is a 27 minute round trip to fill tenders at the Casino. Everybody did great operating on little sleep.

Jesse gave a brief update that the DWR grant has been submitted and funding will be available pending approval on a first-come first-served basis. His understanding is that we completed our application quickly compared to other departments in the region.

**Firefighters' Association Report:** Craig reports that the Association is looking forward to the Almond Festival, although they are still unsure if it will happen due to the COVID surge.

**Other Agenda Items:** Budget discussion to be added as recurring topic of discussion on the agenda

#### **Discuss budget and review claims:**

Monthly claims were submitted for review by District Secretary. December not yet closed by DFS, Jesse will forward reports when they become available.

#### **Motion to Pay Submitted Claims**

**Motion:** Mark Burns

**Second:** Wyatt Cline

**Ayes:** Judith, Mike, Mark, Wyatt, Dawnmarie

**Nays:** None

**Approved:** Yes

**Closed Session:**

Appointment of Fire Chief

**Motion to Close the Meeting:**

TIME: 8:24 pm.

**Motion:** Mark Burns

**Second:** Mike McDonald

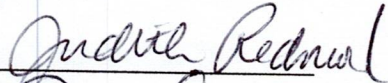
**Ayes:** Judith, Mike, Mark, Wyatt, Dawnmarie

**Nays:** None

**Approved:** Yes

**Meeting adjourned:** 8:34 PM

Judith Redmond, Chairman



Jesse Capitanio, Secretary

