

Minutes of the Capay Valley Fire Protection District Commissioners

Monday 12 June 2023

The regular meeting of the Capay Valley Fire Protection District Board of Commissioners was opened and called to order at 6:30 PM by: Board Chair, Judith Redmond

Board Members Present: Wyatt Cline, Dawnmarie Eason, Mark Burns, Caleb Sehnert, Judith Redmond

Absent:

Others Present: John Bliss, SCI Consulting; Mike McDonald

Chief/Dist. Secretary: Jesse Capitanio

Association Members:

Motion to approve the May meeting minutes:

Motion: Mark Burns

Second: Wyatt Cline

Ayes: Wyatt, Dawnmarie, Caleb, Judith, Mark

Nays: None

Absent: None

Approved: Yes

Public Comment: None

Correspondence: None

Old Business: The board began old business with item 2 on the agenda – benefit assessment tax.

1. Benefit Assessment Tax Process

John Bliss from SCI consulting presented an overview of the 218 balloting process. Ballots to mail June 27. Community meeting at Grange Hall on June 27. Public hearing on August 14th at regular noticed Board of Commissioners meeting. Commissioners discussed land use type vs. building type and how assessments will be levied. Discussed additional outreach and advocacy efforts to the community including VV article, mailers, and signs.

Motion to approve resolution 2023-05: Resolution initiating proceedings, providing intention to levy assessments, preliminarily approving engineer's report, and providing for notice of hearing, and the mailing of assessment ballots for the Capay Valley Fire Protection District, fire protection and emergency response services assessment.

Motion: Mark Burns

Second: Wyatt Cline

Ayes: Wyatt Cline, Dawnmarie Eason, Caleb Sehnert, Judith Redmond, Mark Burns

Nays: None

Absent: None

Approved: Yes

Motion to approve resolution 2023-04: Resolution adopting proposition 218 assessment ballot proceedings procedures

Motion: Caleb Sehnert

Second: Dawnmarie Eason

Ayes: Wyatt Cline, Dawnmarie Eason, Caleb Sehnert, Judith Redmond, Mark Burns

Nays: None

Absent: None

Approved: Yes

2. Joint Operating Agreement (JOA) Update

- a. Personnel Policies: Discussion on sick leave and fiscal impact to CVFPD. Jesse to update draft with Judith's submitted input and submit to the HR lawyer provided by YCPARMIA for review.

3. Financial Sustainability/Prop 172

This topic was covered in the previous agenda item. This item will be removed from future agendas.

4. Update on Co. Rd #41 Capay Valley Exit Route

No new information

The board will keep this item on the agenda for review and updates at the next meeting.

5. CVERA update

CVERA is assisting the Western Yolo Grange with a PG&E grant for resilience hub funding. Training on the 25th will be to re-familiarize CVERA volunteers with the station layout. CVERA volunteers completed 3 defensible space projects around the Capay Valley for homeowners who needed assistance.

The board will keep this item on the agenda for updates at the next meeting.

6. Projects Update

- a. Septic Project: Yolo Pumping anticipates completion prior to July 4th. Project is permitted, we are paying an additional fee to the County for abandonment of the current septic system.
- b. Water Storage upgrade project: Received quote from Gwerder Construction to run 100A service to tender bay sub-panel – quote is less than \$10K so no bid process required. Jesse reports that the water tank at Station 23 also requires some work – installation of a manhole above the float.
- c. Concrete: Jesse reports that an engineer will be required to spec the job and assist with formulation of an RFP

7. FY 24 Budget

Jesse presented a baseline budget which will require some adjustment prior to approval. Draft includes \$500K for replacing E23. Discussion followed about needs for Rumsey area in terms of apparatus and ISO account. Jesse will explore options to re chassis the tank and boxes or simply overhaul the existing engine.

New Business:

Fire Chief's Report:

Station 23 rubble piles have been removed, and Gwerder Construction performed troubleshooting on generac and activated automatic ignition.

Minor cosmetic work still pending on radio installation.

Shared Firefighter Brent Hughes is on board and Jesse is training him in – lots of good EMT experience already, not a driver/operator.

Another new recruit on 79A

10 calls in May, average of 4 firefighters per response.

Jesse, Mark, and Wyatt will be presenting information on the 218 to the Tribal Council tomorrow.

Firefighters' Association Report:

4th of July celebration coming up, all are invited.

Other Agenda Items:

Discuss budget and review claims:

Jesse submitted the current claims and they were reviewed by the Board

Motion to Pay Submitted Claims

Motion: Dawnmarie Eason

Second: Caleb Sehnert

Ayes: Dawnmarie, Caleb, Wyatt, Mark, Judith

Nays: None

Absent: None

Approved: Yes

Motion to Close the Meeting:

TIME: 8:42 PM

Motion: Mark Burns

Second: Caleb Sehnert

Ayes: Mark, Wyatt, Dawnmarie, Caleb, Judith

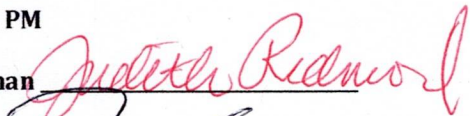
Nays: None

Absent: None

Approved: Yes

Meeting adjourned: 8:42 PM

Judith Redmond, Chairman



Jesse Capitanio, Secretary

