

## **Minutes of the Capay Valley Fire Protection District Commissioners**

**September 13, 2021**

**The regular meeting of the Capay Valley Fire Protection District Board of Commissioners was opened and called to order at 6:35 PM by: Board Chair, Judith Redmond**

**Board Members Present:** Judith Redmond, Mike McDonald, Mark Burns, Wyatt Cline, Dawnmarie Eason

**Absent:**

**Others Present:**

**Chief:** Dan Garrison

**Secretary:** Sydney Cunningham

**Association Members:** Craig Hollis Jesse Capitanio, Ed Walters

**Guest:** None

**Public Comment:** None

**Correspondence:** None

**Motion to approve the August 9, 2021 regular meeting minutes:**

**Motion:** Wyatt Cline

**Second:** Mark Burns

**Approved:** YES

**Motion to approve the August 23, 2021 Special meeting minutes:**

**Motion:** Mike McDonald

**Second:** Wyatt Cline

**Approved:** YES

### **Old Business:**

#### **1. Update on Proposition 172 funding / Neighboring JOA Document**

The Yolo County Board of Supervisors are getting ready to make recommendations soon. There will be new criteria uses to evaluate the districts. They are still looking at consolidation of the volunteer fire districts down to just 4 staffed stations. There is still the Prop 218 assessment that could be updated and a feasibility study should be done to see if a tax increase is beneficial. It would run about \$300,000 for the polling costs to put the tax increase for Prop. 218 on the ballot. There is about \$200,000 that the Cannabis oversight committee could make available for this year. There is another AD-HOC Meeting set up for Wednesday 09/15/2021. The AD-HOC Committee went back and forth on the fire districts loss of revenue due to ERAF, but did not settle anything in that regard.

Chiefs are still pushing hard with legal representation to advance timely AD-HOC meetings with the county and get something going on the Prop172 Funds.

The Neighboring JOA with Esparto was adopted and signed by our district and is set to go to Esparto Fire Districts board at their next meeting. It appears that Madison will not join the JOA at this time. This board will continue to visit this item at the next CVFPD Board meeting to look at any new developments that may have occurred since the last update presented to this board.

## **2. Update on 2020 Co. Rd #41 Capay Valley Exit Route**

There were no new updates on this Item.

This board will continue to visit this County Road #41 Exit Route item at the next meeting to discuss updates, if any.

## **3. Updates on the formation of the Capay Valley Emergency Response Auxiliary (CVERA)**

The issue of CVREA members covered on the District Work Comp Insurance was brought to YCPARMIA to see if coverage is there. There is coverage, as on 07/12/2010 this board passed a resolution for a volunteer group to become a division of the fire department to be able to work in conjunction under the direction for the fire department.

The District board will look at the prior resolution to see if updates are needed. The Board Chair will ask YCPARMIA is the Work Comp Premium would be affected if the CVREA Members were brought on for coverage.

CVERA will do a mock response with radios and command structure soon. There needs to be clear communication that CVREA members recognize they will be taking direction from the fire department and will be None Emergency Personnel.

The board will keep this item on the agenda for review and updates at the next meeting.

## **4. Discussion on Reserve Program**

Esparto is taking the lead on this program. This program has been tabled for now as there is more work to be done to get this program lined up and ready to move forward. The new projected date is looking like July of 2022.

The board will keep this item on the agenda for updates at the next meeting.

### **1. Proposal from Mark Krummenacker to prepare the required Annual State Controller's Special District Transaction Report for Fiscal Year ending 06/30/2021**

The board will not take action on this Item until a proposal from the County DFS is received.

The board will keep this item on the agenda for updates at the next meeting.

2.

### **New Business: None**

### **Fire Chiefs Report:**

Things are quite the month.

A few volunteers took the new truck and helped out on the River & McFarland fires. If asked, we will figure out how to continue to meet the needs for this fire season. Our volunteers were out for about 2 weeks before they were released. They must be released from duty after 21 days.

AFG Grant Update: Still no word back on this grant that we will use for new radios. The Grant recipients will begin to be notified starting in July and running through November, As of last Wednesday, the AGF Grant awards were still being issued, but we have not received any notice as to if our district has been awarded any funds. New awards are coming out every Friday. Jesse will keep checking on this.

Gwerder Construction and Woodland Garage Door will work with the county to get the Station buildings modified for the Rollup doors to be fitted onto the buildings where the tall trucks will be housed. We do have the

room to house all the trucks inside a building.

We will have some joint training with Yocha Dehe FD on Medical Training soon.

We are still trying to find a time and place to do a meet and greet with Esparto FD personnel. We will update at next meeting.

**Other Items:** None

**Firefighters Association Report:**

The FD Association will be looking into resuming the Holiday party for the district. Nothing firm yet.

**Other Agenda Items:**

**Closed Session:**

Personnel: The board accepted the resignation submitted at the August meeting of the Board Secretary Sydney Cunningham effective 10/01/2021. And has reviewed applications. They have hired Jesse Capitanio as the new Board Secretary Effective 10/01/2021. The current Secretary salary of \$800.00 per month will be added onto his current pay.

"Mike McDonald made the following motion during closed session: The Commissioners appoint Jesse Capitanio to replace Sydney Cunningham as Secretary to the Commission. An additional day per week will be added to Jesse's current schedule in order to carry out these duties.

Wyatt Cline second.

Motion passed unanimously

Danny Garrison presented a job announcement for the position of Fire Chief for Capay Valley Fire Protection District. The Commissioners proposed a small change in the announcement, which was to call the position Volunteer Fire Chief. The Commissioners also discussed a plan for interviews of qualified candidates that would include a panel of fire chiefs in attendance although the final decision would remain with the Commissioners.

Dawnmarie Viera made a motion to approve the job announcement presented by Danny Garrison and circulate it through a number of different channels. Mark Burns seconded the motion and it passed unanimously.

At 8:35 Mike McDonald made a motion to go out of closed session and adjourn the meeting. Wyatt Cline second, all in favor. Motion passed.

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Sydney — You can work out the training details and timeline with Jesse. The Commissioners approved an overlap between the end of your employment and the beginning of Jesse's appointment — We thought that there could be an overlap of one payroll period in which both of you will be employed and Jesse will be in training."

**Motion to Pay Submitted Claims:**

**Motion:** Mike McDonald

**Second:** Mark Burns

**Approved:** Yes

**Motion to Close the Meeting:**

**Motion:** Mike McDonald

**Second:** Wyatt Cline

**Approved:** Yes

**Meeting adjourned: 8:35 PM**

Judith Redmond, Chairman



Jesse Capitanio, Secretary