

## Minutes of the Capay Valley Fire Protection District Commissioners

Monday 13 November 2023

The regular meeting of the Capay Valley Fire Protection District Board of Commissioners was opened and called to order at 6:30 PM by: Board Chair, Judith Redmond

**Board Members Present:** Wyatt Cline, Dawnmarie Eason, Caleb Sehnert, Judith Redmond

**Absent:** Mark Burns

**Others Present:**

**Chief/Dist. Secretary:** Jesse Capitanio

**Association Members:**

**Motion to approve the August meeting minutes:**

**Motion:** Dawnmarie Eason

**Second:** Wyatt Cline

**Ayes:** Wyatt, Dawnmarie, Judith, Caleb

**Nays:** None

**Absent:** Mark Burns

**Approved:** Yes

**Public Comment:** None

**Correspondence:** Letter from Rumsey Improvement association requesting a reduction in benefit assessment – after consulting with SCI consulting both Judith and Jesse received word that the assessment on the property is correct. An agenda item for nonprofit organization assessments will be added to next month's meeting.

### Old Business:

#### 1. Joint Operations Agreement

Personnel Policies: Eyres Law has not yet completed the draft revisions.

#### 2. CVERA update

CVERA personnel are mapping drainage ditches to gather GIS data in advance of a potential prescribed burn. CVERA PG&E resilience hub grant was unsuccessful.

The board will keep this item on the agenda for updates at the next meeting.

#### 3. Projects Update

- a. Water Storage upgrade project: Many of the leaky fittings have been replaced and Jesse is still working on how to cost volunteer labor for reimbursement under the DWR grant.
- b. Concrete: Kitchell sent out engineers to begin the feasibility study – soil compaction tests are still needed and should be completed in the next two weeks.
- c. Station 21: Jesse met with Cranston Steel. Raising the station is not feasible. Widening it is possible, though not if the expansion is tied to the existing structure. We can build a free-standing 3 sided structure next to the station and flash the join. Jesse will work on next steps and see if we can go to 15 ft. extension.

#### 4. Closed Session – Personnel Discussion

The Board entered closed session at 7:30 and returned to open session at 7:49.

Mark and Judith will meet with Jesse prior to the next session.

**New Business:**

1. **Action Item – consider Yolo County proposal to provide SCO financial transaction report:**

**Motion to accept Yolo County proposal**

**Motion:** Wyatt Cline

**Second:** Caleb Sehnert

**Ayes:** Dawnmarie, Caleb, Wyatt, Judith

**Nays:** None

**Absent:** Mark Burns

**Approved:** Yes

**Fire Chief's Report:**

Door repair for Station 22 might start before Thanksgiving.

Need to purchase some extrication equipment – will make a list and check budget

Need new tires on E22 – Jesse has signed up for Goodyear federal purchasing program and should be able to buy tires for significantly less than MSRP

E22 blew a coolant hose recently and had to be towed back and is now repaired

Working on structure firefighting techniques, hope to set up multi-jurisdictional training for the end of the year

Sent a tender and a type 3 to a cultural burn training at Tribal property for 2 days as holding crew

Jesse is signing up for the federal surplus program

Middle incident ABH pay was sent to Capay FPD near Orland – we are waiting for the payment to be reissued.

20 calls in October, average turnout time was around 6 minutes

**Firefighters' Association Report:**

Christmas dinner will be held on December 16<sup>th</sup> – save the date, invitations will be on their way

**Other Agenda Items:**

**Discuss budget and review claims:**

Jesse submitted the current claims and they were reviewed by the Board

**Motion to Pay Submitted Claims**

**Motion:** Dawnmarie Eason

**Second:** Caleb Sehnert

**Ayes:** Dawnmarie, Caleb, Wyatt, Judith

**Nays:** None

**Absent:** Mark Burns

**Approved:** Yes

**Motion to Close the Meeting:**

**Motion:** Dawnmarie Eason

**Second:** Caleb Sehnert

**Ayes:** Judith, Wyatt, Dawnmarie, Caleb

**Nays:** None

**Absent:** Mark Burns

**Approved:** Yes

**Meeting adjourned: 8:20 PM**

Judith Redmond, Chairman

Jesse Capitanio, Secretary