

# Capay Valley Fire Protection District

## Five Year Plan for the period of 2020-2025

This is the five-year plan for the Capay Valley Fire Protection District as adopted by the Commission in 2020. It was created with several areas of interest in mind to provide a guide for the direction of the district from 2020 to 2025. It is noted that this plan is subject to revision and modification at any time by vote of the Commission.

This plan presents an outline of goals for the District. The Commissioners have endorsed these goals in order to best protect district resources and community safety into the future

### **I. Facilities**

1. Remodel Guinda Station to include a crew room for personnel. Seal the first bay for sleeping quarters. Put heat and air in. These improvements will be required to provide for a 24-hour staff.
2. Upgrade the truck bays and exhaust system. Put in doors with automatic roll ups.
3. Pavement or concrete in front of Guinda Station.
4. Security for both stations.
5. Make stations ADA compliant as required.

### **II. Equipment**

In compliance with NFPA standards, fire units are to be replaced every 20 years. All units must be no older than 25-years.

1. An additional Type-one engine will need to be purchased prior to or in 2025. This will be in addition to the Rumsey Engine 23 (1995 engine) – The Rumsey engine will be a backup in reserve
2. Water Tender 21 will need to be replaced by 2022.
3. Radio upgrade to digital by 2024.

### III. Personnel

1. A goal of 20 to 25 volunteers. The challenge is to find members available in the Valley Monday through Friday 8:00 am to 5:00 pm.
2. One Full Time staff person before 2022.
3. Up-to-date training for all volunteers as required.
4. Look into need and feasibility of hiring a paid Administrative Firefighter

### IV. Community Outreach and Recruitment

The Commissioners envision additional Community Outreach and Recruitment programs to increase the presence and awareness of the Fire District in the Community. It is our goal that these public relations efforts will promote understanding of the role of volunteer firefighters.

This could include:

- monthly events or trainings
- opportunities for kids to visit the fire station
- blood pressure tests
- monthly article in the *Valley Voice*
- have a representative (in uniform?) at all Capay Valley events
- look into the possibility of providing CPR classes for the public
- use of the Guinda Station as a community meeting place

Social Media:

Develop a web page and publish information about the fire fighters, District activities, Commissioner meetings or upcoming community activities.

Recruitment:

- Focus on individuals who may have availability during the day.
- Work with farm owners to develop protocols that would allow their employees to volunteer
- Post an ongoing tag-line in the *Valley Voice*: “Always looking for firefighters!”
- Develop a list of duties that may appeal to people who don’t want to go out on calls or do all of the required trainings (for example maintaining the web site, writing the *Valley Voice* article or creating the Fire Safety Education program.)

Fire Safety Education:

- Participate in school fire safety week
- Provide information house to house

- Provide smoke detectors and carbon monoxide detectors to the public or change the batteries in people's fire detectors

## **V. Administration and Management**

For smooth functioning, stability and sustainability of the Department, the following functions need to be covered consistently:

- On-boarding of new recruits, including enrolling in workers comp and review of procedures and policies
- Equipment maintenance records
- Compliance with all state and federal regulations
- Payroll records and reporting
- Training records
- Web site maintenance
- Social media policy
- Succession plan and job descriptions for Officers and the Chief

