

## Minutes of the Capay Valley Fire Protection District Commissioners

**Monday 11 October**

**The regular meeting of the Capay Valley Fire Protection District Board of Commissioners was opened and called to order at 6:30 PM by:** Board Chair, Judith Redmond

**Board Members Present:** Judith Redmond, Mike McDonald, Mark Burns, Wyatt Cline, Dawnmarie Eason

**Absent:**

**Others Present:**

**Chief:** Dan Garrison

**Secretary:** Jesse Capitanio

**Association Members:** Craig Hollis, Jesse Capitanio

**Guest:** None

**Public Comment:** None

**Correspondence:** Invitations issued to Commission by RISE for Esparto Health Center groundbreaking ceremony – Dawnmarie to attend

**Motion to approve the September 13, 2021 regular meeting minutes:**

**Motion:** Mike McDonald

**Second:** Wyatt Cline

**Ayes:** Judith, Mike, Mark, Wyatt, Dawnmarie

**Nays:** None

**Approved:** YES

### **Old Business:**

#### **1. Update on Proposition 172 funding / Neighboring JOA Document**

There is a Prop 172 subcommittee meeting on 10/18 – Wyatt to attend.

Wyatt reports that Daniel Kim has stepped down as interim Yolo County CAO and has been replaced by Chad Rinde. Yolo County has allocated \$200,000 from Cannabis tax as one-time-funding for Fire District Sustainability, as well as \$300,000 for the Prop 218 assessment review.

LAFCO is working more closely with the Fire Districts during the MSR (municipal services review) process this time and seem better informed about District/Fire Service needs in general. Though they can make recommendations regarding District practices, they need County backing to impose implementation of those recommendations – the Board of Supervisors are the only body that can force departmental consolidation. Our JOA with Esparto could be a model for other Districts to use as an alternative option to consolidation.

Madison has still not signed on to the JOA, and their window of opportunity to do so will expire soon.

This board will continue to visit this item at the next CVFPD Board meeting to look at any new developments that may have occurred since the last update presented to this board.

## **2. Update on 2020 Co. Rd #41 Capay Valley Exit Route**

Judith reported that the Board of Supervisors meet tomorrow (10/12/21) and this item is #37 on the agenda. She encouraged members to attend and comment. The Supervisors will discuss three options for replacement of CR 41. Of the options (option 2) seems to be preferred by the Supervisors – this is the least expensive option at an estimated \$250,000.

It was noted by our board that option 3 though more expensive seems like a more permanent solution.

This board will continue to visit this County Road #41 Exit Route item at the next meeting to discuss updates, if any.

## **3. Updates on the formation of the Capay Valley Emergency Response Auxiliary (CVERA)**

YCPARMIA has reviewed the 2010 resolution regarding Work Comp Insurance for volunteers, and it is acceptable for use with CVERA and will not result in a rate change.

CVERA will be holding a 1<sup>st</sup> Aid/CPR training for membership, cost to be paid out of current budget per Chief Garrison. Estimated 15-20 people to attend at a cost of \$55/person.

CVERA assisted with a Fire Prevention Awareness week event in conjunction with CVFD joined by Cal Fire and Yocha Dehe Fire. Pump and tool demonstrations were given and there was a good turnout. Will continue to work together on this event in the future.

Captain Hollis indicated that more equipment was necessary for CVERA members

The board will keep this item on the agenda for review and updates at the next meeting.

## **4. Discussion on Reserve Program**

Chief Garrison mentioned that money is needed in the budget to provide stipends for reserves, we should be better positioned to begin work on this in March or April

The board will keep this item on the agenda for updates at the next meeting.

## **5. Proposal from Mark Krummenacker to prepare the required Annual State Controller's Special District Transaction Report for Fiscal Year ending 06/30/2021**

The board discussed the proposal from Mark Krummenacker – still no competing proposal from the County but the report deadline is Jan. 31, 2022.

A motion was made to accept the proposal

**Motion to accept the proposal from Mark Krummenacker for the annual District Financial Transaction Report FY 20/21:**

**Motion:** Mike McDonald

**Second:** Mark Burns

**Ayes:** Judith, Mike, Mark, Wyatt, Dawnmarie

**Nays:** None

**Approved:** YES

## **Fire Chief's Report:**

We had 3 fire calls during the red flag warning, and power safety shutoffs (PSPS) in Guinda. PG&E did not contact Capay Valley Fire concerning these shutoffs. One of the calls during the red flag event was a tree down, and Station 25 was dispatched despite the call being in our district.

Gwerder Construction and Woodland Garage Door are coordinating to have the new automatic doors in the app bay installed the first week of November – the doors just came in last week. We're still thinking of options for the Brooks Station when the new water tender comes in, but may just keep W21 down there, and move B21 to Rumsey to make space for the new tender.

Our AFG grant application for radios was rejected, so we are revising our list of needs and placing a scaled-down order with Radio Guys. We have new pagers coming in and will order new BK portables next week as well as figuring out our mobile radio needs. Our purchase will be approximately \$50,000 and will cover every seat in our apparatus as well as extra portables for the volunteers. We expect to have to install tablets in each truck within the next 3 years, but as of this time it is not necessary, and the cost is prohibitive. Hoping that dispatch can find money for this through grant funding or volume purchasing, but data plans for each unit are expensive.

New truck update: The paperwork was signed in June; the chassis is expected in January and the entire buildout should take 365 days from the day the paperwork was signed.

## **Other Items:**

### **1. Proposal to create a shared Firefighter position between Esparto FPD and Capay Valley FPD**

Wyatt presented a proposal by Chief Lawrence of EFPD for the creation of a shared full-time Firefighting position. The position would staff Capay Valley for 3 days a week, bringing us up to 7 day a week paid daytime staffing; and would staff Esparto 2 days a week, bringing them to 7 day a week paid daytime staffing.

The Board reviewed a detailed budget estimate for this position created by Chief Lawrence, and the financials assume that the Firefighter would be hired by EFPD and eligible for all applicable benefits (PERS, Health Care, etc.) provided by that District. Capay Valley would contract this Firefighter for 3 days a week, reimbursing EFPD for the salary and benefit costs related to employee time worked in our district.

The proposal suggested that funding for this position could come from the \$50,000 that Yocha Dehe is allocating an extra impact payment due to the Casino expansion, though it is unclear how that money will be split between Madison, Esparto, and Capay Valley.

Chief Garrison brought up CVFD's share of the \$200,000 available in one-time-funding from the Cannabis tax as a potential short-term solution to funding the position until the additional Yocha Dehe money is allocated.

Additional discussion followed about training requirements, overtime pay for calls responded to when off-shift, suitability of the proposed hourly wage, or the possibility of filling our staffing gap with existing membership.

Decision was made to add as new business for November Meeting

**Firefighters' Association Report:**

None

**Other Agenda Items:**

**Personnel:**

Chief's job description references an application, but we do not have an application form. Language in the description should be changed to request a resume and cover letter. Language should also be changed to allow submissions via email sent to capayvalley@yahoo.com and both email submissions and paper (mailed) submissions should be addressed to Attn: Fire Commissioners. Upon receiving resume's, the Commissioners do a preliminary cut of applicants who do not meet the criteria, with those eligible for review potentially submitted to an external review board for interview. The review board would then make their recommendation to the Commissioners. A background check would also be required.

**Motion to Pay Submitted Claims:**

**Motion:** Dawnmarie Eason

**Second:** Wyatt Cline

**Ayes:** Judith, Mike, Mark, Wyatt, Dawnmarie

**Nays:** None

**Approved:** Yes

**Motion to Close the Meeting:**

**Motion:** Mike McDonald

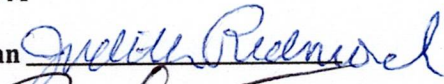
**Second:** Mark Burns

**Ayes:** Judith, Mike, Mark, Wyatt, Dawnmarie

**Nays:** None

**Approved:** Yes

**Meeting adjourned: 8:25 PM**

Judith Redmond, Chairman 

Jesse Capitanio, Secretary 