

Minutes of the Capay Valley Fire Protection District Commissioners

Monday 12 December 2022

The regular meeting of the Capay Valley Fire Protection District Board of Commissioners was opened and called to order at 6:35 PM by: Board Chair, Judith Redmond

Board Members Present: Wyatt Cline, Dawnmarie Eason, Mark Burns, Caleb Sehnert, Judith Redmond

Absent: None

Others Present: Michael McDonald

Chief/Dist. Secretary: Jesse Capitanio

Association Members: Jesse Capitanio

Motion to approve the September regular meeting minutes:

Motion: Mark Burns

Second: Dawnmarie Eason

Ayes: Mark, Wyatt, Dawnmarie, Caleb, Judith

Nays: None

Absent: None

Approved: Yes

Public Comment: None

Correspondence: None

Old Business:

1. Financial Sustainability (JOA/172/218)

Mark reported on the 2x2x2 meeting with Barry Burns and Rudy Lucero from Esparto, Mark Burns and Judith Redmond from Capay Valley, and Tim Schimmel and Kevin Crerar from Madison. The meeting was a good exchange of information with the Madison board members, who will take it back to the full Madison board. A date has not been set for another meeting.

SCI consulting released a draft fee analysis for a potential Benefit Assessment Tax. Jesse to meet with the consultants regarding methodology with the hope of reducing the fees, to find out about availability of voter polling, to find out about Board discretion in adjusting the actual fees assessed each year. Jesse will schedule meeting and up to two representatives of the Board will attend.

Board of Supervisors met regarding disbursement of the \$550,000 allocated for the fire districts and approved the working group recommendations though they may require commitment from departments to bringing a BAT to the voters as a condition of eligibility.

Mike McDonald requests that the Benefit Assessment Tax be listed as a separate line item on the agenda with a more descriptive name for clarity.

2. Update on 2020 Co. Rd #41 Capay Valley Exit Route

Judith reports no activity on Rd. 41 though a tree is down on the roadway

3. Updates on the formation of the Capay Valley Emergency Response Auxiliary (CVERA)

CVERA to honor Debbie Carson at her memorial, trainings to resume in January.

The board will keep this item on the agenda for review and updates at the next meeting.

4. Discussion on Reserve Program

Crew quarters are complete, Jesse hopes to complete job description for reserve program by end of week.

The board will keep this item on the agenda for updates at the next meeting.

5. Update on bid process for new septic system

Due to the single formal bid received coming in 100% higher than the informal estimate received earlier this year, the board resolved to purchase the septic work on the open market.

Motion to adopt resolution 2022-3

Motion: Mark Burns

Second: Dawnmarie Eason

Ayes: Mark, Wyatt, Dawnmarie, Caleb, Judith

Nays: None

Absent: None

Approved: Yes

New Business:

1. Election of officers (action item)

Wyatt nominates Judith and Mark to continue in their current roles as Chair and Vice Chair, respectively.

Motion to accept the nominations

Motion: Wyatt Cline

Second: Dawnmarie Eason

Ayes: Wyatt, Caleb, Dawnmarie

Nays: None

Abstentions: Judith, Mark

Absent: None

Approved: Yes

Fire Chief's Report:

Jesse received \$16,666 mitigation payment from the Yocha Dehe Tribal Council

FPD to purchase plaque for Debbie Carson

No update on DWR grant yet

Began purchasing wildland PPE for 2023, much of which is covered by Cal Fire at 50% match

Brush 222 back in service after annual maintenance, ladder testing completed, replaced control unit, wiring, and speaker for code 3's on E22 after initial repair was unsuccessful.

CVFPD to provide barn space for Brush 19, Jesse and Chief Lawrence to discuss using this as a shared reserve.

Firefighter Max McGregor began part-time work on 12/1/2022 and is working out very well

Final week of training for CVFD in 2022, coming back in January

Jesse presented the call reporting from November 2022 and explained the format, focusing in on turnout times and drive times

Firefighters' Association Report:

Christmas dinner will be held at the Grange Hall – drinks at 5:30, dinner at 6:00

Other Agenda Items:

Discuss budget and review claims:

Jesse presented a profit and loss for our year-to-date. He proposed a mid-year budget adjustment to correct anticipated budget overages resulting from strike team wages, equipment purchased in FY22 but paid in FY23. Jesse will prepare the budget amendment for the January meeting

Jesse submitted the current claims and they were reviewed by the Board

Motion to Pay Submitted Claims

Motion: Mark Burns

Second: Caleb Sehnert

Ayes: Dawnmarie, Caleb, Wyatt, Mark, Judith

Nays: None

Absent: None

Approved: Yes

Motion to Close the Meeting:

TIME: 8:42

Motion: Dawnmarie Eason

Second: Mark Burns

Ayes: Mark, Wyatt, Dawnmarie, Caleb, Judith

Nays: None

Absent: None

Approved: Yes

Meeting adjourned: 8:42

Judith Redmond, Chairman



Jesse Capitanio, Secretary

