

Minutes of the Capay Valley Fire Protection District Commissioners

Monday 8 August 2022

The regular meeting of the Capay Valley Fire Protection District Board of Commissioners was opened and called to order at 6:30 PM by: Board Chair, Judith Redmond

Board Members Present: Judith Redmond, Wyatt Cline, Dawnmarie Eason, Mark Burns, Caleb Sehnert

Absent:

Others Present: Michael McDonald

Chief/Dist. Secretary: Jesse Capitanio

Association Members: Jesse Capitanio,

Motion to approve the July 11 regular meeting minutes:

Motion: Mark Burns

Second: Dawnmarie Eason

Ayes: Judith, Mark, Wyatt, Dawnmarie, Caleb

Nays: None

Absent:

Approved: YES

Public Comment: None

Meeting began with introductions, welcoming Caleb Sehnert to the Board of Commissioners

Correspondence: Invitation to Doyuti T'uhkama board meeting Sept. 1 to present updates on new water tender. Board members would like to attend and request location and time of meeting. Jesse to clarify time and place.

Old Business:

1. Update on Proposition 172 funding / Joint Operations Agreement
LAFCo formally adopted the MSR. No update on Madison involvement in the JOA.

2. Update on 2020 Co. Rd #41 Capay Valley Exit Route
Judith reports that the area appears to be staked and flagged.

3. Updates on the formation of the Capay Valley Emergency Response Auxiliary (CVERA)
Judith reports that training on 7/31 was a mock emergency activation. CVERA also hosting a CWPP meeting with Yolo RCD/Fire Safe Council to solicit community input for future wildfire prevention projects.

The board will keep this item on the agenda for review and updates at the next meeting.

4. Discussion on Reserve Program
Jesse reports that a buildout of crew quarters is possible on an accelerated timeline by converting the office. Prepping the unused bay is still worth pursuing as a longer-term goal. Office conversion will involve reorganizing storage with an opportunity to assess our needs and possibly sell/dispose of unused/unnecessary equipment. Jesse thinks that crew quarters will improve our ability to recruit

reserves. Chief Lawrence is eager to begin co-recruiting, and Jesse has evaluated the reserve program in Madison which he feels is an effective model. This topic also touched on station upgrades in general, including diesel exhaust systems and the status of the AFG grant which is still pending.

The board will keep this item on the agenda for updates at the next meeting.

5. LAFCo Local Government Website Transparency Scorecard/Review of Bylaws

Jesse will update website to reflect current purchasing policies, and will update as necessary. Jesse will update the website to reflect the current District impact fee structure. The District bylaws don't stipulate a general reserve policy, but we follow the County guidelines regarding the amount of money in our general reserve.

Motion: To adopt the general reserve policy language provided by Streamline for our District website with the intent of maintaining a general reserve equal to 50% of secured income and special assessments.

Motion: Mark Burns

Second: Wyatt Cline

Ayes: Dawnmarie, Mark, Wyatt, Judith, Caleb

Nays: None

Absent: n/a

Approved: Yes

6. Purchasing Policies

Jesse is reviewing materials so that he can formulate the Request for Proposal for our septic work.

New Business:

1. Review of Yolo County Mutual Aid agreement and termination documents (voting item)

Jesse explained the purpose of the Yolo County Mutual Aid agreement and explained that while Yolo County agencies will provide mutual aid to organizations not included in the agreement, they have the opportunity to bill the requesting agency for those services, unlike services provided by participating agencies under the terms of the agreement. Jesse is the signer on this document and is requesting approval from the Board to terminate involvement in the existing agreement and enter into the new agreement on behalf of the District.

Motion: To approve termination of the existing mutual aid agreement and enter into the new agreement as presented.

Motion: Mark Burns

Second: Caleb Sehnert

Ayes: Dawnmarie, Mark, Wyatt, Judith, Caleb

Nays: None

Absent: n/a

Approved: Yes

2. Review of updated Automatic Aid agreement with Yocha Dehe Fire Department (voting item)

As part of their accreditation process, Yocha Dehe Fire is required to review and renew their automatic aid agreements on a regular basis.

Motion: To approve renewal of our automatic aid agreement with Yocha Dehe Fire Department.

Motion: Dawnmarie Eason
Second: Wyatt Cline
Ayes: Dawnmarie, Mark, Wyatt, Judith, Caleb Sehnert
Nays: None
Absent: n/a
Approved: Yes

Fire Chief's Report:

Radio install and decals scheduled for W22, new handheld radios ordered, stocking tender with tools and hose. Hoping for in service in 2 weeks.
B21 is in the shop at Riverview International to have transfer case checked out.
New volunteer prospect Jason Crowe has been attending meetings, Jesse is trying to recruit Austin Johnson.
Trying to set up a Vector Solutions account to provide online training for firefighters - we are provided with free access through YCPARMIA
Call volume is about equal with 2021, both total calls and July calls.

Firefighters' Association Report:

Hoping to plan a public event in October for fire prevention month.

Other Agenda Items:

Discuss budget and review claims:

Jesse presented the July batch of claims which has already been submitted for payment, and the August batch of claims which has not yet been submitted to DFS for payment.

Motion to Pay Submitted Claims

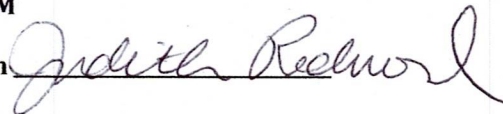
Motion: Dawnmarie Eason
Second: Caleb Sehnert
Ayes: Dawnmarie, Caleb, Wyatt, Judith, Mark
Nays: None
Absent: n/a
Approved: Yes

Motion to Close the Meeting:

TIME: 8:15 PM
Motion: Mark Burns
Second: Wyatt Cline
Ayes: Judith, Mark, Wyatt, Dawnmarie, Caleb
Nays: None
Absent: n/a
Approved: Yes

Meeting adjourned: 8:15 PM

Judith Redmond, Chairman



Jesse Capitano, Secretary _____