

Minutes of the Capay Valley Fire Protection District Commissioners

Monday 13 June, 2022

The regular meeting of the Capay Valley Fire Protection District Board of Commissioners was opened and called to order at 6:30 PM by: Board Chair, Judith Redmond

Board Members Present: Judith Redmond, Wyatt Cline, Dawnmarie Eason, Mark Burns

Absent:

Others Present: Michael McDonald

Chief/Dist. Secretary: Jesse Capitanio

Association Members: Craig Hollis, Jesse Capitanio, Ed Walters

Motion to approve the May9 regular meeting minutes:

Motion: Mark Burns

Second: Wyatt Cline

Ayes: Judith, Mark, Wyatt, Dawnmarie

Nays: None

Absent:

Approved: YES

Public Comment: None

Correspondence: Award letter from Yocha Dehe Wintun Nation for Doyuti T'uhkama grant was read by Jesse, Tribe would like to see the new Tender when it arrives, Jesse will notify the Board when we receive the Tender and we will invite the Doyuti Board and provide refreshments and an opportunity to meet our Fire Commissioners.

Guest: Tanya Meyers, Yolo RCD and Yolo Fire Safe Council (FSC) gave an update: The Yolo FSC has received a share of grant monies earmarked for fire safety, and used these monies to start two projects so far – a Countywide chipper program and an address sign program to increase address visibility for first responders. The Yolo FSC is also beginning work on development of a Community Wildfire Protection Plan (CWPP) and will be soliciting input from communities around Yolo County with a goal of having a meeting at the Grange hall sometime in July. CVERA will help promote.

Old Business:

1. Update on Proposition 172 funding / Joint Operations Agreement

Approximately 20-30K remaining from the original \$200K set aside from Cannabis tax revenue for the fire departments. Money is potentially slated for Elkhorn and East Davis

2. Update on 2020 Co. Rd #41 Capay Valley Exit Route

Engineering plan seems to be making progress for repairing Rd 41

3. Updates on the formation of the Capay Valley Emergency Response Auxiliary (CVERA)

Recent CVERA training in Guinda focused on radio communication followed by a productive q&a. CVERA assembling a map book and a collection of local area maps to deploy during incidents. Moira reports that they are receiving lots of support from County OES. Tabletop training on June 26. Also coordination with RCD to put 2 signs along Hwy 16 to warn motorists of high fire risk. One is planned

for the Brooks area to be visible by Westbound traffic, one to be installed at Station 23 for visibility by Eastbound traffic.

The board will keep this item on the agenda for review and updates at the next meeting.

4. Discussion on Reserve Program

Jesse reports that we have the beginnings of a reserve program, as Matthew Brittain – a Volunteer who neither lives nor works in the Valley – has agreed to regular shifts at the firehouse. His schedule is every other Sunday, and while he is available for calls during this time he is also assisting Zac with station duties and occasionally training with Cal Fire in Brooks. Additionally, Craig has a family member who has asked about the possibility of picking up shifts with Capay Valley on the weekend as a reserve, though there has been no direct contact yet.

The board will keep this item on the agenda for updates at the next meeting.

5. Chief appointment: Professional development

The Board asks that Jesse update them again in October with his training schedule for the Fall-Spring

6. LAFCo Local Government Website Transparency Scorecard

Jesse will provide a copy of the Board Bylaws to County Council before posting the section dealing with soliciting and receiving bids to the District website.

After review of purchasing bylaws, Jesse requests that the Board provide guidance on whether or not it is appropriate to solicit bids for upcoming septic work and concrete work.

Keep on agenda for further review

7. FY 23 Budget

Jesse provided a detailed update on changes made to the FY23 budget draft since the last meeting. The previous iteration was a baseline budget, and the new draft includes infrastructure projects identified in our Strategic Plan as well as repairs and equipment updates identified in 2022. We discussed the method for paying wages to Strike Team participants and the process for making budget amendments in situations including a change in total budget amount or a shifting of budgeted funds from one item to another with no impact on the budget total. It is further updated to reflect a transfer of \$300K into our Capital Asset Replacement Reserve fund which was scheduled during the last budget and just went through this month. Jesse requested assistance from members of the Board in creating the final draft, and Mark volunteered.

Mike asked for clarification about the source for the money intended to be spent which exceeds our projected income of \$215K and was told that much of the additional spending was paid for in FY22

8. Joint Commissioners Meeting between Esparto and Capay Valley

Judith and Dawnmarie report that the 2x2 meeting went well – they spoke with Rudy and John from Esparto's Board and discussed Madison's effort to join into a JOA with Capay and Esparto. It is the Commission's position that Madison should approach Capay Valley through more formal channels.

New Business:

Fire Chief's Report:

Jesse reported on the Rd. 63 training burn incident and the status of communication with neighboring property owners, discussed our vehicle replacement schedule, and said that the siren on Brush 21 is being repaired.

Firefighters' Association Report:

Other Agenda Items:

Discuss budget and review claims:

Review of claims – status of account payment by DFS

Monthly claims were submitted for review by District Secretary

Motion to Pay Submitted Claims

Motion: Wyatt Cline

Second: Dawnmarie Eason

Ayes: Judith, Mark, Wyatt, Dawnmarie

Nays: None

Absent:

Approved: Yes

Board Chair Judith Redmond thanked Michael McDonald for his years of service.

Motion to Close the Meeting:

TIME: 8:55 PM

Motion: Mark Burns

Second: Dawnmarie Eason

Ayes: Judith, Mark, Wyatt, Dawnmarie

Nays: None

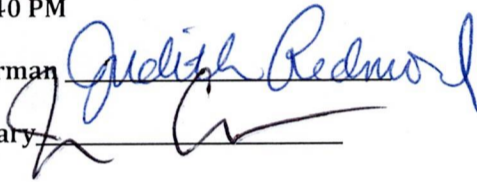
Absent:

Approved: Yes

Meeting adjourned: 8:40 PM

Judith Redmond, Chairman

Jesse Capitanio, Secretary

Handwritten signatures in blue ink. The top signature is 'Judith Redmond' and the bottom signature is 'Jesse Capitanio'. Both signatures are written over horizontal lines.