

Capay Valley FPD (D)

Audit completed: (12/06/22)	Score	Link	Notes
1. Overview (10 points)			
a. Description of Services/functions (5 pts)	5	cvfpd.specialdistrict.org/services	
b. Service Boundary (5 pts)	5	cvfpd.specialdistrict.org/service-area-map	
Total	10		
2. Budget (10 points)			
a. Current FY + 3 years prior (5 pts)	5	cvfpd.specialdistrict.org/cvfpd-budget	
b. Financial Reserve Policy (5 pts)	5	cvfpd.specialdistrict.org/capay-valley-fire-protection-district-r	
Total	10		
3. Meetings (10 points)			
a. Schedule (5 pts)	5	cvfpd.specialdistrict.org/board-meetings	
b. Archive of agendas/minutes (5 pts)	5	cvfpd.specialdistrict.org/board-meetings	
Total	10		
4. Elected & Appointed Officials (10 points)			
a. Board member information (3.33 pts)	3.33	cvfpd.specialdistrict.org/board-members	
b. Election procedures/deadlines (3.33 pts)	3.33	cvfpd.specialdistrict.org/board-members	
c. Reimbursement/Compensation policy (3.33 pts)	3.33	cvfpd.specialdistrict.org/reimbursement-policies	
Total	10		
5. Administrative Officials (10 points)			
a. General Manager and Key Staff Information (10 pts)	10	cvfpd.specialdistrict.org/fire-personnel	
Total	10		
6. Audits (10 points) (2 yr. cycle)			
a. Current audit? (5 pts)	5	cvfpd.specialdistrict.org/capay-valley-fpd-financial-audits	
b. Last 3 years? (5 pts)	5	cvfpd.specialdistrict.org/capay-valley-fpd-financial-audits	
Total	10		
7. Contracts (10 points)			
a. Current RFPs & bidding opportunities? (5 pts)	5	cvfpd.specialdistrict.org/current-rfp-s	
b. Submittal Instructions? (5 pts)	5	cvfpd.specialdistrict.org/current-rfp-s	
Total	10		
8. Public Records (10 points)			
a. Request for public records? (10 pts)	10	cvfpd.specialdistrict.org/guidelines-for-access-to-public-reco	
Total	10		
9. Revenue Sources (10 points)			
a. Summary of Fees (5 pts)	0		no info
b. Summary of Revenue Sources (5 pts)	5	cvfpd.specialdistrict.org/cv	shown in budget
Total	5		
10. Agency Specific Criteria: Special Districts (10 points)			
a. Authorizing statute/enabling act (5 pts)	5	cvfpd.specialdistrict.org/fire-protection-districts-principle-ena	All members of fire commission
b. Board ethics training certificates (5 pts)	1	cvfpd.specialdistrict.org/bc	should take ethics training
Total	6		
Total Score	91		