

## **Minutes of the Capay Valley Fire Protection District Commissioners**

**Monday 13 December**

**The regular meeting of the Capay Valley Fire Protection District Board of Commissioners was opened and called to order at 6:31 PM by: Board Chair, Judith Redmond**

**Board Members Present:** Judith Redmond, Mike McDonald, Mark Burns, Wyatt Cline, Dawnmarie Eason

**Absent:** None

**Others Present:**

**Chief:** Dan Garrison

**Secretary:** Jesse Capitano

**Association Members:** Craig Hollis, Jesse Capitano

**Guest:** Christine Crawford - Yolo LAFCo

**Public Comment:** None

**Correspondence:** Letter from Yocha Dehe accompanying a payment of \$16,666.00 for the District - Jesse to draft a thank you letter for Judith to sign.

**Motion to approve the November 8 2021 regular meeting minutes:**

**Motion:** Mike McDonald

**Second:** Wyatt Cline

**Ayes:** Judith, Mike, Mark, Wyatt, Dawnmarie

**Nays:** None

**Approved:** YES

### **Information Item: Yolo LAFCo MSR**

Christine Crawford, executive officer with Yolo LAFCo gave a presentation to the Board on the progress being made on the new Municipal Services Review (MSR). LAFCo is currently reviewing the levels of service provided by the Yolo County Fire Protection Districts, as well as their fiscal sustainability. This MSR is being performed by LAFCo staff rather than being contracted out as was done in 2016. Christine directed the commissioners to the LAFCo website where power-point slides from a recent meeting are available containing relevant statistics about all of the districts under review. Upon completion of the review, LAFCo will present recommendations to the Board of Supervisors for any changes in operations or structure which they believe will improve efficiency and quality of service. The districts will have the opportunity to provide feedback on any issues identified before the completion of the report.

## **Old Business:**

### **1. Update on Proposition 172 funding / Neighboring JOA Document**

According to Wyatt not much is happening at the moment regarding 172 funding. Nobody has bid for the county-wide Benefit Assessment Tax (also referred to as the prop 218 tax) survey.

Regarding the JOA:

Jesse reported on a discussion with Chief Lawrence in Esparto about the possibility of sharing equipment to save money for the districts. The discussion centered around the possibility of sharing a water tender which would allow Esparto to reduce their fleet. Wyatt asked if there was an opportunity to reduce our fleet, and Danny told him that technically we could do without E23 and B21, though there is no reason to get rid of them as the cost of maintaining them is so low and having the extra equipment gives us more flexibility for sending strike teams out of county.

This board will continue to visit this item at the next CVFPD Board meeting to look at any new developments that may have occurred since the last update presented to this board.

### **2. Update on 2020 Co. Rd #41 Capay Valley Exit Route**

No update

This board will continue to visit this County Road #41 Exit Route item at the next meeting to discuss updates, if any.

### **3. Updates on the formation of the Capay Valley Emergency Response Auxiliary (CVERA)**

Craig Hollis reports that the CVERA CPR training went great. CVERA plans to send an article to the Valley Voice introducing itself to the Valley and highlighting the partnership with the FD. There is a community meeting coming up at the Grange hall on Jan 30<sup>th</sup> about fire safety which CVERA will present at, and they have several projects in the works to try to improve address signage in the valley, clear brush, create fire breaks, and secure equipment for CVERA operations - these projects will hopefully be funded through grants. There will be a January CVERA training on water emergencies such as flooding.

Judith reports that Mark has put the CVERA survey on the CVFPD website and that the information from the survey on valley residents in need of special assistance during emergencies will be available to the FD and not CVERA only. Wyatt suggests that we make this information available to Station 25 as well and Danny suggested that we could give the information to dispatch to enter into the CAD system.

The board will keep this item on the agenda for review and updates at the next meeting.

### **4. Discussion on Reserve Program**

Tabled for now

The board will keep this item on the agenda for updates at the next meeting.



**5. Officer nominations for Board of Commissioners**

**Motion was made to elect Judith Redmond as Chair and Michael McDonald as Vice Chair of the Board of Commissioners.**

**Motion:** Mark Burns

**Second:** Dawnmarie Eason

**Ayes:** Judith, Mike, Mark, Wyatt, Dawnmarie

**Nays:** None

**Approved:** YES

**6. Proposal to create a shared Firefighter position between Esparto FPD and Capay Valley FPD**

Discussion continued on budgetary impact of this position and how to fund it sustainably. Mike is unwilling to use the \$30,000 we get annually for casino impact for spending on anything other than equipment. Danny explained that we have to put away over 50% of our budgeted revenues every year to meet our vehicle replacement needs. Mark pointed out that we earned somewhere around \$41,000 for the department from strike team deployments this year.

Eventually it was agreed that the \$16,666 from the Tribe combined with the cannabis monies which we applied for would be enough to fund the position for a year, at which time we could reassess.

Jesse is to research the process for amending our budget to accommodate the extra salary expense - this item to continue as old business for January meeting.

**Motion to approve the creation of a shared firefighter position with Esparto at a cost of \$35,400/year**

**Motion:** Mark Burns

**Second:** Mike McDonald

**Ayes:** Judith, Mike, Mark, Wyatt, Dawnmarie

**Nays:** None

**Approved:** Yes

**7. Rumsey Ditch Variance**

Judith reported receiving a draft letter of support from Brian Boyce regarding the Rumsey Ditch petition which will require some revision.

**Motion to approve writing a letter in support of the Rumsey Ditch petition.**

**Motion:** Michael McDonald

**Second:** Wyatt Cline

**Ayes:** Judith, Mike, Mark, Wyatt, Dawnmarie

**Nays:** None

**Approved:** Yes

## **New Business**

### **1. Resolution for DWR grant funding for booster pump and related electrical work.**

Jesse reported that DWR is requesting a resolution from the Board as part of the grant process. They provided a draft we could use which grants permission for the grant writer (Jesse) to pursue funding on behalf of the District. Mike was concerned about the timeline for the grant, as the process for approving the resolution take another month as the item moves to old business. Wyatt pointed out that in Willow Oak the Fire Chief has the authority to sign. Mark wondered if we in fact need to vote on something with no budgetary impact. Ultimately it was decided that this item should not require action by the Board, and that Danny has the authority to enter into the agreement as Chief.

### **Fire Chief's Report:**

Fire Department Christmas dinner is on Saturday and all Commissioners are invited to attend - Guinda Grange Hall at 5:00 pm the 18<sup>th</sup> of December.  
We sent 6 firefighters to Station 25 to participate in a joint drill with YDF and Esparto - the drill was on structural firefighting in the high-rise hotel.  
Valley has been quiet with nothing to report on calls  
AFG regional grant application was found to be ineligible for funding, Jesse submitted an application on behalf of CVFD instead for the funding to install a source capture diesel exhaust system in the bays here at Station 22

### **Other Items: None**

### **Firefighters' Association Report:**

### **Other Agenda Items: None**

### **Motion to Pay Submitted Claims:**

**Motion:** Mark Burns

**Second:** Dawnmarie Eason

**Ayes:** Judith, Mike, Mark, Wyatt, Dawnmarie

**Nays:** None

**Approved:** Yes

### **Closed Session:**

1. Fire Chief Position

**Motion to hire Jesse Capitanio as Chief upon Danny's retirement 3/14/22 as per recommendation of interview panel.**

**Motion:** Michael McDonald

**Second:** Wyatt Cline

**Ayes:** Judith, Mike, Mark, Wyatt, Dawnmarie

**Nays:** None

**Approved:** Yes

**Motion to Close the Meeting:**

TIME: 8:55 pm.

**Motion:** Mike McDonald

**Second:** Dawnmarie Eason

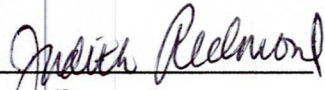
**Ayes:** Judith, Mike, Mark, Wyatt, Dawnmarie

**Nays:** None

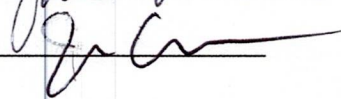
**Approved:** Yes

**Meeting adjourned: 8:55 PM**

Judith Redmond, Chairman

  
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Jesse Capitanio, Secretary

  
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